

# West London Volunteer Fair



13th March,  
2023

## PROGRAMME

**Boston Manor House**

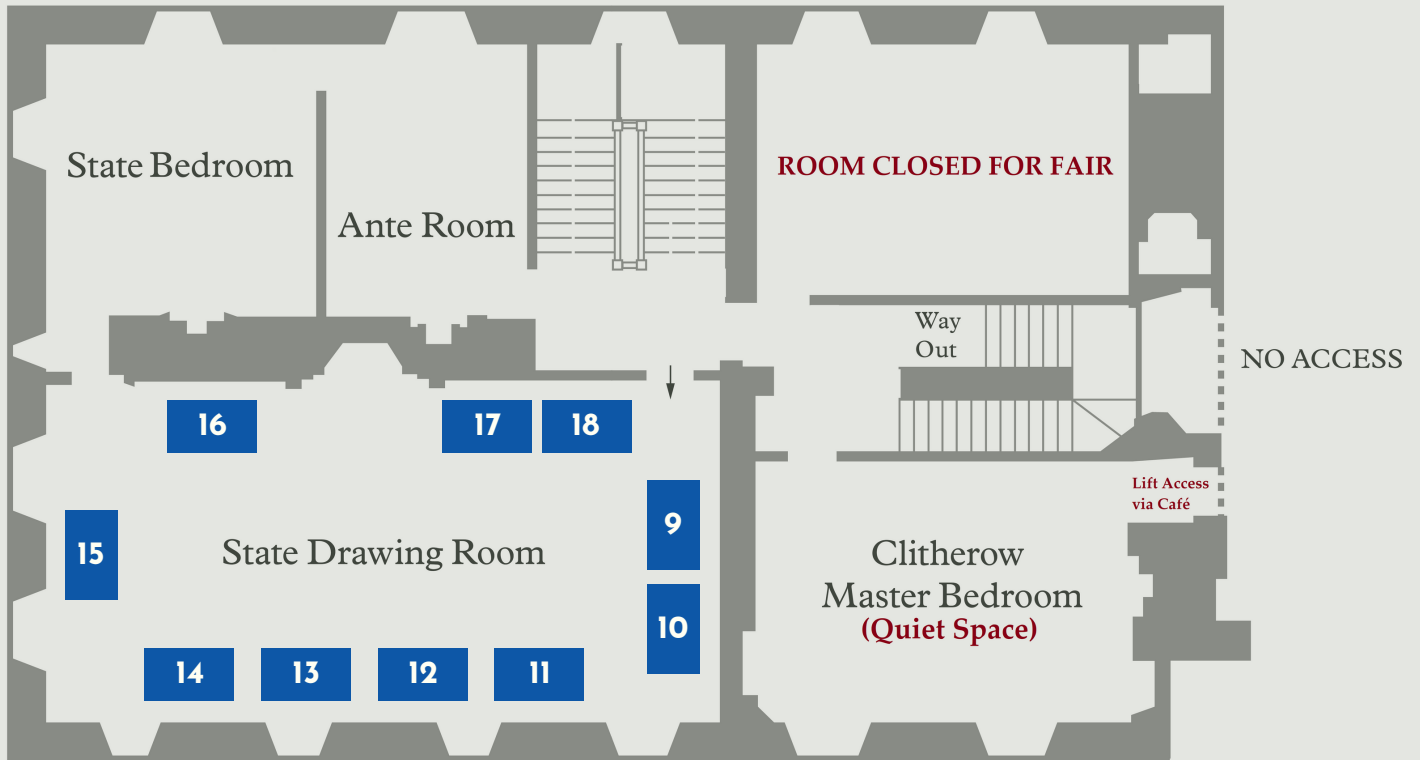
**13:00-16:00**

*Boston Manor Road, TW8 9JX*

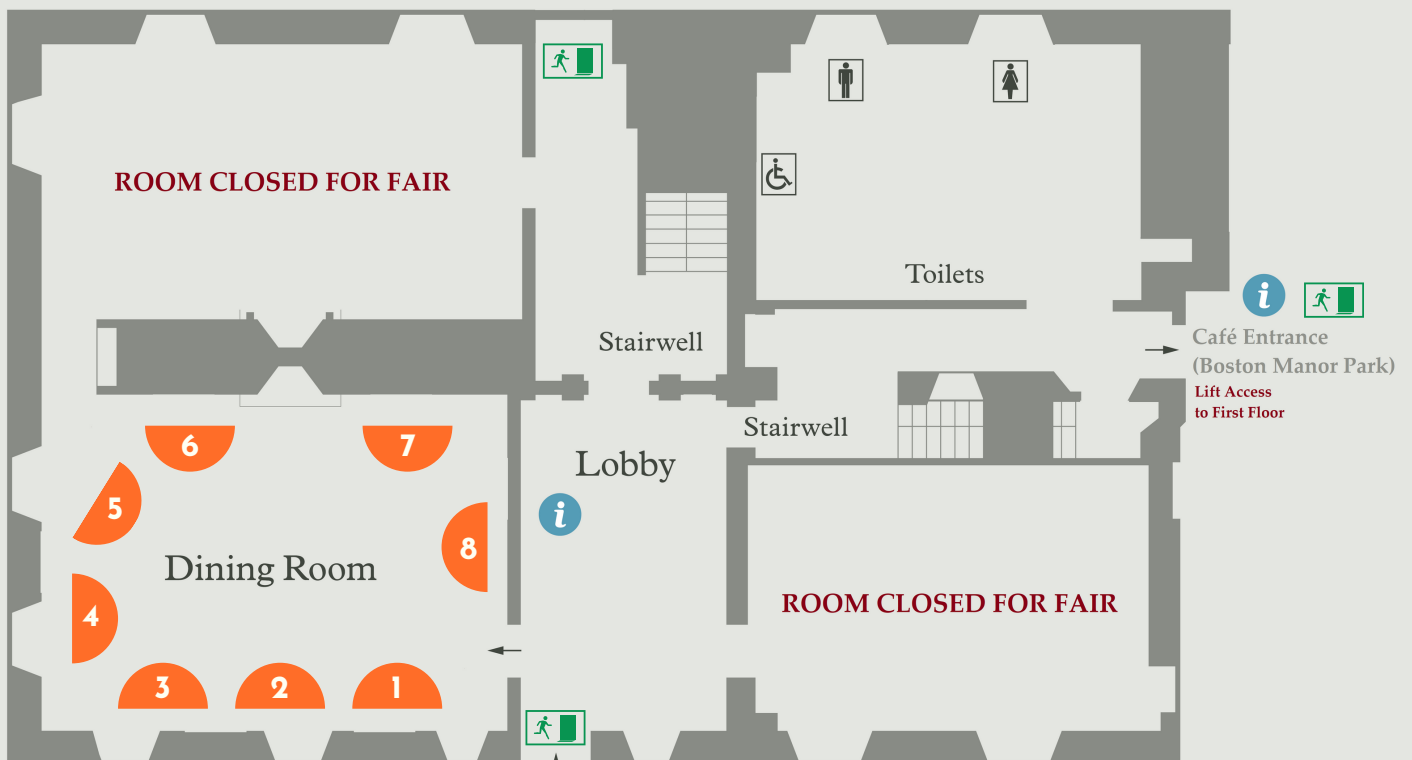
Boston Manor House • Boston Manor Park • Chiswick House and Gardens Trust • Ealing and Hounslow Community Volunteering Service (EHCVS) • Emery Walker's House • Fulham Palace • Gunnersbury Park Museum • Historic Royal Palaces Kew • Kempton Steam Museum • London Museum of Water and Steam • Marble Hill • Musical Museum • Orleans House Gallery • Pitzhanger Manor • The Questors Theatre • Turner's House • Volunteering Matters • William Morris Society



# West London Volunteer Fair 2023 Map



First Floor



Ground Floor

Main Entrance (Boston Manor Road)





# West London Volunteer Fair 2023 Map Key

- |                            |    |  |
|----------------------------|----|--|
| Dining Room (Ground Floor) | 1  | Boston Manor House   |
|                            | 2  | Boston Manor Park  |
|                            | 3  | Chiswick House and Gardens Trust                           |
|                            | 4  | Ealing and Hounslow Community Volunteering Service (EHCVS) |
| Drawing Room (First Floor) | 5  | Emery Walker's House                                       |
|                            | 6  | Fulham Palace  |
|                            | 7  | Gunnersbury Park Museum                                    |
|                            | 8  | Historic Royal Palaces Kew                                 |
|                            | 9  | Kempton Steam Museum                                       |
|                            | 10 | London Museum of Water and Steam                           |
|                            | 11 | Marble Hill  |
|                            | 12 | Musical Museum   |
|                            | 13 | Orleans House Gallery                                      |
|                            | 14 | Pitzhanger Manor   |
|                            | 15 | The Questors Theatre                                       |
|                            | 16 | Turner's House   |
|                            | 17 | Volunteering Matters                                       |
|                            | 18 | William Morris Society                                     |

**#WLVFAIR2023**



# WELCOME!

The West London Volunteer Fair is a chance to chat directly to representatives from local heritage sites and charities about opportunities near you. In this pack you will find info about each organisation, some of their volunteer opportunities and a space to take down notes.

Have you got questions about an organisation or role? Just ask! We'd love to speak to you!

On each page you will find:

- The organisation name, location, and table number at the Fair
- Social media handles for each organisation
- Highlighted volunteering roles

Share on social media using the hashtag **#WLVFAIR2023**, and feel free to tag your location at **Boston Manor House**.

Supported by:



**London Borough  
of Hounslow**



# Boston Manor House

Brentford



 @bostonmanorhouse  
 @bostonmnrhouse

Our Grade I listed Jacobean manor house is celebrating 400 years! Set back from Boston Manor Road in Brentford, the three-storey building is situated in Boston Manor Park, which contains a lake and ancient cedar trees.

As part of a £6M Lottery Heritage Fund grant, the house is being refurbished and is due to reopen this Spring. We are looking for a variety of volunteers to support our re-opening, with a focus on:

**Visitor Experience Volunteer** - from welcoming visitors at Reception, to bringing the house to life as a room steward, you will offer a warm welcome to everyone

**Learning and Engagement Volunteer** - you will support our schools and family programme, ensuring groups enjoy their time at the House

**Walks Volunteer** - you will lead a range of walks around the House, Park and the surrounding area, supporting good physical and mental health for our communities

# Boston Manor Park

Brentford

 @BMPoutdoorevents



A beautifully restored park in Brentford, showcasing a mosaic of habitats surrounding Boston Manor House, including an ornamental lake, wetlands, woodlands with veteran trees, wildflower meadow, orchard and kitchen garden, as well as more traditional lawns and formal beds.

**Gardening & Conservation Volunteer** - Join the Natural Park Manager Vanessa Hampton to help restore the kitchen garden and keep the park at it's best for people and wildlife.

Contact [bostonmanorpark@hounslow.gov.uk](mailto:bostonmanorpark@hounslow.gov.uk) to volunteer.



# Chiswick House and Gardens Trust

Chiswick



 @chiswick\_house  
 @chiswick\_house

Built in 1729 and Grade I listed, this is one of Georgian Britain's key architectural highlights. The collection includes superb examples of painting, furniture and sculpture and is set within a beautiful Grade I garden.

The Visitor Welcome Volunteer role is all about people: giving a warm welcome to visitors, providing directions and assistance, and engaging them with the stories of this place - enthusiasm and a friendly demeanour are key! We are looking for volunteers to help us with:

**Stewarding** - Welcoming visitors to the House, Conservatory, and Kitchen Garden, and helping with access needs.

**Interpretation** - Sharing the stories of Chiswick House and Gardens, with visitors of all ages and backgrounds.

**Events** - Being on-hand during filming and event hires by directing visitors and "invigilating" to ensure the buildings and collection aren't damaged!

**Retail** - Welcoming visitors and operating the straightforward, card-only till system to sell fresh produce in our Conservatory.



## Table 3



# Ealing and Hounslow Community Volunteering Service (EHCVS)

Ealing

 @ecvstweets



Ealing and Hounslow Community Voluntary Service is a registered local charity that has been supporting voluntary and community sector (VCS) groups in Ealing for over 30 years and Hounslow groups since 2012.

Find out more about the wide range of practical support services we offer VCS groups. Ealing and Hounslow CVS runs the Hounslow Volunteer Centre, that supports groups and residents in the borough with their volunteering needs through the brokerage services we provide.

Are you a resident that wants to find out more about volunteering? We can help you find roles, provide you with volunteering training and send you newsletters, with information about volunteering/events in Hounslow.



London Borough  
of Hounslow

## Table 4



# Emery Walker House

Hammersmith



@ewthammersmith



@emerywalker\_org

Emery Walker was an eminent printer and close friend of William Morris. The House is an atmospheric time capsule packed with Arts & Crafts treasures, including one of the largest collections of hand blocked Morris & Co. wallpapers in the world.

**Tour Guide & Steward** - Public tours are led by volunteer guides and stewards every Thursday and Saturday at 11am and 1pm (March - November). Tour Guides inform visitors about the house, its owners and contents. Stewards assist the Tour Guides in sharing information and highlighting important objects in the museum.

**Social Media Volunteer** - We are looking for an enthusiastic and active social media volunteer to regularly update our Instagram and Twitter pages. Sharing behind-the-scenes reels, object photos and fun facts helps us engage with new visitors to Emery Walker's House.



# Fulham Palace

Fulham



 @fulhampalace  
 @fulham\_palace

Historic summer palace of the Bishops of London from 704AD. Today, we are a unique historic house set in 13 acres of botanical gardens on the River Thames next to Putney Bridge Station. Volunteers are vital in everything we do.

**Front of House Volunteer** - The front of house team delivers excellent customer service to our visitors. The volunteers in the museum and historic rooms bring our spaces to life, including through object handling; they provide a warm welcome and share knowledge of Fulham Palace and its history to all visitors.

**Market Barrow Volunteers** - these volunteers work on the outside barrow, selling Fulham Palace's organically grown plants and produce to the visiting public in the beautiful walled garden. The role includes harvesting, preparing, displaying, selling and taking payment for our home-grown vegetables, fruit, cut flowers and preserves.



London Borough  
of Hounslow

## Table 6





# Gunnersbury Park Museum

Gunnersbury



@gunnersburyparkmuseum



@gunnersburyl

An interactive museum, an exciting public programme and the former home of the Rothschild family and the historic park have been transformed into an exciting place to visit and volunteer. Volunteers are crucial to the visitor experience.

**Museum Steward Volunteers** - This role is vital to ensuring that our visitors enjoy the Museum and its collections by adding a personal and relatable presence to every visit. Volunteers can also be trained to lead visitor tours and engage in object handling.

**Community Programme Volunteers** - Volunteers are vital to ensuring that there is an exciting and innovative range of activities on offer and that they all run smoothly. These volunteers are creative, enthusiastic and personable. We are especially keen to engage individuals comfortable supporting our range of family activities.

# Historic Royal Palaces Kew

Kew



@historicroyalpalaces

@kewpalace

Historic Royal Palaces looks after six of the most wonderful palaces in the world. Kew consists of Kew Palace, The Royal Kitchens, The Great Pagoda and Queen Charlotte's Cottage. Volunteers receive passes that can be used at other HRP sites.

**Royal Kitchens Volunteer** - From leading tours to selling veg - this is a wonderfully varied role! Help visitors explore our authentic Georgian kitchen. No experience needed.

**Garden Volunteer** - Lend a (green fingered!) hand in our vegetable garden, filled with 18th Century medicinal herbs, flowers and vegetables. A little upkeep ensures this tucked away sun trap can be enjoyed for seasons to come.

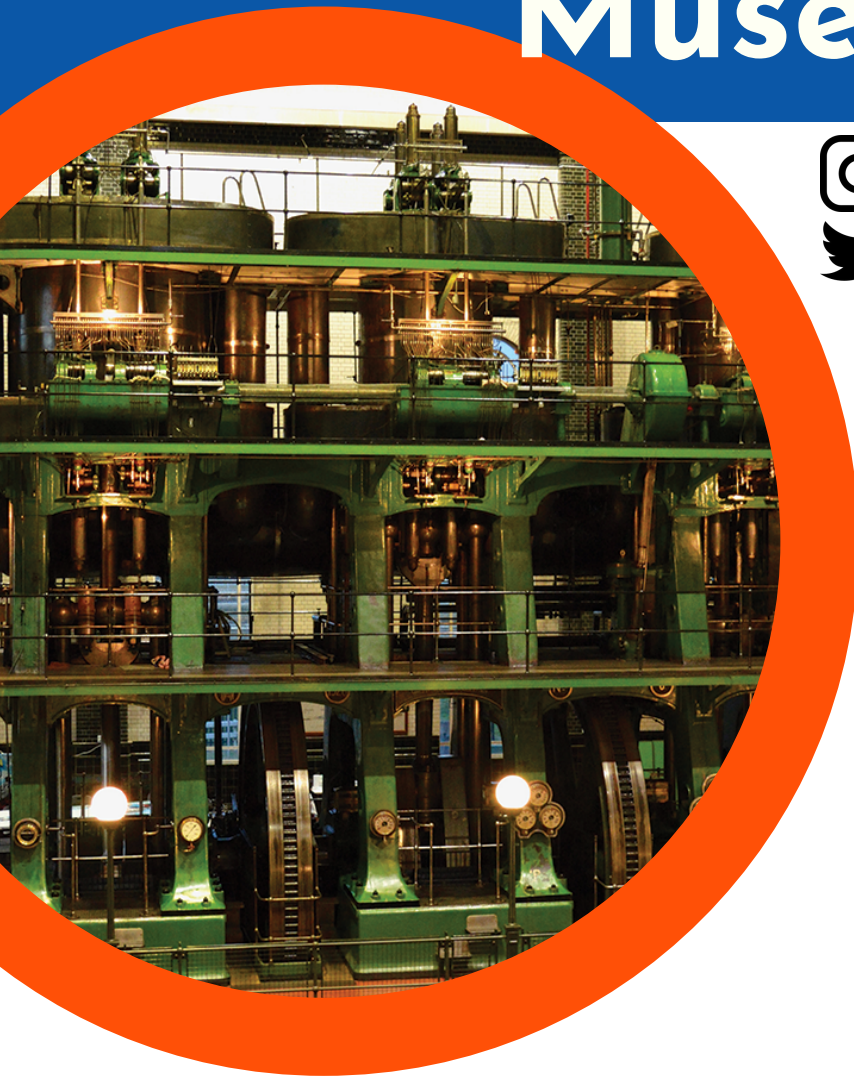
**Cottage Volunteer** - Bring Queen Charlotte's enchanting picnic cottage to life by engaging with our visitors through storytelling. Weekends and Bank Holidays only.





# Kempton Steam Museum

Hanworth



 @kemptonsteammuseum  
 @kempton\_steam

A unique example of the ultimate in steam engineering, pumping drinking water to London. The world's largest working triple expansion engine in a magnificent building.

**Visitor Experience Volunteer** - To greet visitors and manage ticketing, providing information and guided tours.

**Website Management Volunteers** - Keeping website up to date with current events and information (ensuring brand consistency across all pages and platforms), would need to have an understanding or be prepared to use Wordpress with a Divi build add on.

**Bookkeeper / Accounts Assistant** - To support the finance director by entering data into our online Xero accounts system, carrying out bank reconciliation and assisting in the preparation of financial reports.

# London Museum of Water and Steam

Brentford



 @londonmuseumofwater  
andsteam  
 @waterandsteam

Based in the historic buildings of the former Kew Bridge Waterworks, the Museum tells the story of London's Water supply, the site, its people and the amazing pumping engines that helped to make London the great city it is today.

**Site Maintenance Assistant** - Can you help look after the Museum's 17 listed buildings, garden, railway track and exhibitions? Are you interested in DIY or have professional trade skills that you would like to share? If yes, then this role might be for you.

**Visitor Welcome Assistant** - Help welcome visitors to the Museum. Your friendly face will be one of the first and last that visitors see as you greet them, answer questions and ensure that they have the information that they need to help them make the most of their visit.



# Marble Hill

Twickenham

 @marblehillrevived  
 @ehmarblehill



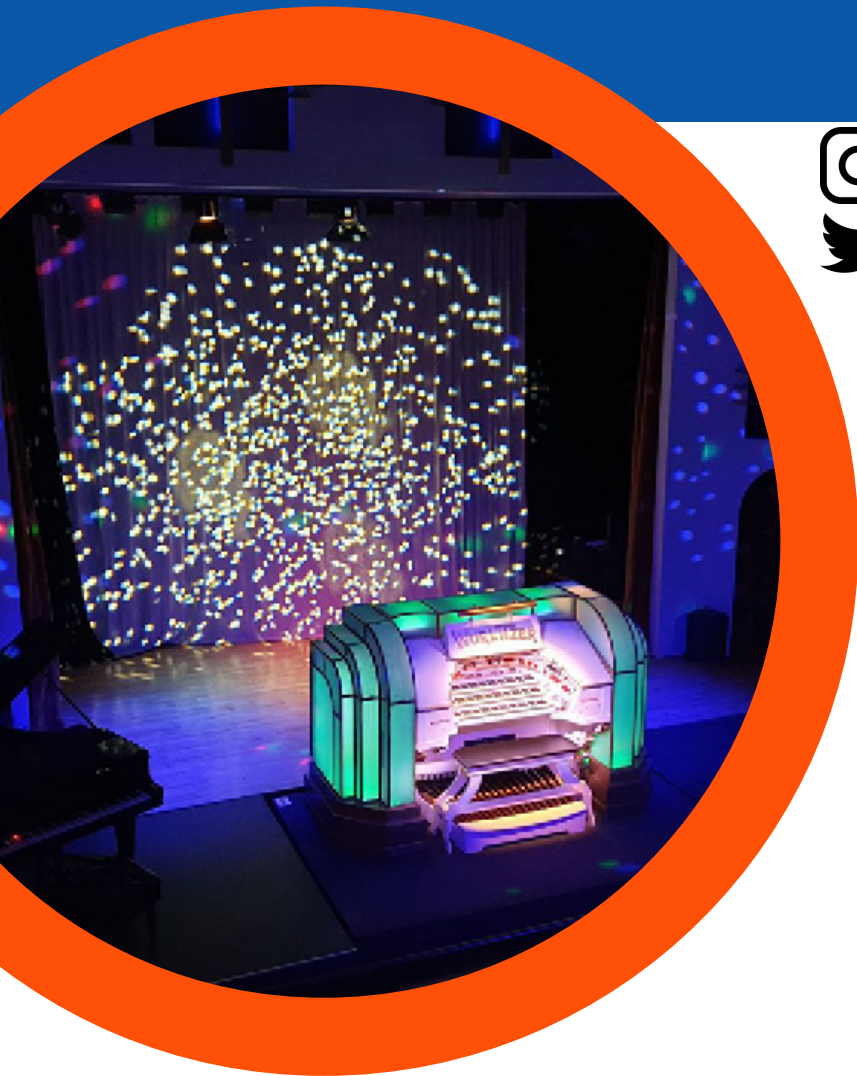
Built for Henrietta Howard, Countess of Suffolk, a remarkable woman of letters and friend of some of England's greatest writers, there can be few places in England that better evoke the atmosphere of Georgian fashionable life.

**Explainer Volunteer** - This role is all about people helping make the most out of their visit while based in the beautiful rooms at Marble Hill. During your shift you will provide a warm and friendly welcome for all visitors and actively engage with visitors in answering their questions, telling stories about the house and enabling opportunities for interaction to explain the new interpretation

**Event Volunteer** - We host several events during the year, and we are looking for volunteers to help us organise and deliver activities to ensure that all our visitors to these events have a high quality and enjoyable day. There will be opportunities to support different activities depending on your availability.

# The Musical Museum

Brentford



 @musicalmuseum  
 @musicalmuseum

Our collection of working instruments, displays and interactive exhibits tells the story of how music has been recorded and reproduced to the present day. We house one of the world's largest collection of historic music rolls.

**Visitor Service Assistant Volunteer** - We are looking for people who enjoy welcoming and speaking to visitors, have an interest in music or technology, or enjoy helping out at big events.

**Admin Volunteer** - From help with creating newsletters to general office duties, including cataloguing and filing, we have many admin activities that we need support with.

**Volunteer Tour Guide** - The collection comes alive through the tour guide's commentary and demonstration of the instruments. No previous guide experience needed.

# Orleans House Gallery

Twickenham



 @orleanshousegallery  
 @orleanshg

Home to the Richmond Borough Art Collection, the Gallery promotes arts and culture through a programme of contemporary art exhibitions, festivals, events and activities for everyone in the community. We foster creativity and enjoyment of the arts.

**Front of House Volunteer** - Join our Front of House team as the first point of contact for visitors to the Gallery, ensuring an excellent visitor experience.

**Super[market]forest Volunteer** - Get involved with our latest exhibition as part of the project team on this immersive installation, challenging our perception of food and where it comes from.

**Arts Activity Volunteer** - Can you support our creative practical workshops with children, families, young people and school groups?



# The Questors Theatre

Ealing



 @questors\_theatre  
 @questorstheatre

The Questors is one of the largest community theatres in Europe, it offers a wide range of activities and social events, in addition to a season of around twenty shows a year, a variety of courses and workshops, and a regular programme of visiting companies.

**Duty Manager and Front of House Volunteer** - Customer-facing roles responsible for welcoming audiences and ensuring their safety while attending performances in the Judi Dench Playhouse and the Studio Theatre.

**Stage Management Volunteer** - Each of our 18 main in-house productions a year requires a Stage Manager who, working closely with the Director of the production, organises all backstage functions and ensures smooth running of performances, requiring good organisational and people skills.

**Set Designers and Construction Volunteer** - You will collaborate closely with the Director, Costume Designer and Lighting Designer on a production; prior experience and DIY skills recommended.



# Pitzhanger Manor and Gallery

Ealing

 @pitzhanger  
 @pitzhanger



Country retreat of Sir John Soane, one of the most influential architects in British history. From 1800 to 1804, Soane designed and built it as his dream home within a beautiful Regency landscape, now the picturesque Walpole Park.

**Visitor Experience Volunteer** - Our fantastic team of Visitor Experience Volunteers help bring to life the stories of John Soane and Pitzhanger Manor, as well as our exciting series of contemporary art exhibitions.

Whether you're interested in learning new skills, giving something back or just making new friends and being a part of a team, why not get in touch?

# Turner's House

Twickenham



 @turnershouse  
 @turnershouse

Turner's House offers a unique insight into the life of Britain's greatest landscape painter JMW Turner. Turner designed and lived in this charming house which is supported by a committed, sociable and friendly team of volunteers.

**Volunteer Steward** - *Be the face of the House!* Our group of volunteer stewards are the public face of Turner's House and welcome visitors, share information and provide retail services.

**Volunteer Guide** - *Make the history come alive!* Our guides make the House come alive by sharing its story with our visitors and with our local community.

**Learning Volunteer** - *Inspire the next generation!* Our learning team provide exciting and engaging workshops for both primary and secondary school pupils as well as weekend holiday workshops for families.

**Marketing Volunteer** - *Share your enthusiasm!* Our marketing team support and deliver our social media strategy and help us share news, events, and information with the community.



# Volunteering Matters

UK-Wide



 @volunteering\_uk  
 @volunteering\_uk

Everyone in the UK should have the opportunity to thrive. We bring people together to overcome some of society's most complex issues through the power of volunteering. We build stronger communities and a better future for all.

**Hounslow Allies and Grandmentors** - Befriend and mentor children in care, be a trusted adult in their lives, a role model and supporter as children and young people journey through care and prepare for leaving care.

**Team London Young Ambassadors** - Support and empower young people to create youth social action projects relevant to local issues they have identified

**KEO Project Volunteer** - Support and mentor young people who are outside of mainstream education and their families in Hounslow



# William Morris Society

Hammersmith



 @williammorrisocietyuk  
 @wmmorrisocuk

Founded in 1955 to celebrate the work of this great Victorian designer, craftsman, poet and socialist, the Society runs exhibitions and an exciting programme of lectures, workshops, events and school visits made possible with Volunteers.

**Front of House Volunteer** - This role involves welcoming visitors to the William Morris Society, supervising temporary exhibitions and enhancing visitors' experience, as well as serving customers and managing stock in our gift shop during public opening hours and special events. It would suit anyone who enjoys working with people and is eager to share their enthusiasm for Morris.

**Garden Volunteer** - Share your gardening skills and help us to maintain and develop our small garden at Kelmscott House.



# NOTES

---

---

---

---

---

---

---

---

---

---

---



# PARTNERS



#WLVFAIR2023